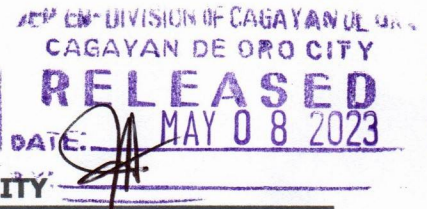




Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

3 May 2023

DIVISION MEMORANDUM

No. 187 s.2023

**CRAFTING OF SCHOOL IMPROVEMENT PLAN (SIP) AND DIVISION OFFICE
PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF)**

TO:

Assistant Schools Division Superintendent
All CID and SGOD Chiefs
CTD Personnel (EPS, PSDS, EPS II, Librarian, PDO II)
SGOD Personnel
OSDS Personnel (Accountant III, Administrative Officers V, IV, ICT,
Planning Officer and Legal Officer)
Elementary and Secondary School Heads
This Division

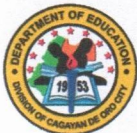
1. The field is hereby informed about the Training-Orientation on the Crafting of School Improvement Plan (SIP) and Division Office Performance Commitment Review Form (Division OPCRf) on May 9-10, 2023 at Pearlmont Hotel, Cagayan de Oro City.
2. This activity aims to develop an updated SIP anchored on the BEDP 2030, the MATATAG agenda, and the Integrity, Competence, and Diligence (ICD) program.
3. Enclosed are the following: (1) the list of participants for May 9, 2023 (School Heads and Division Personnel) and May 10, 2023 (Division Personnel only); and (2) the timeline of SIP activities particularly in the development, presentation and submission of the revised School Improvement Plan.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
4. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: DO 24, s.2022
To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION PLAN

JDP /DM-crafting of SIP and OPCRf
May 3, 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph

Enclosure 1 List of Participants

Note: May 9, 2023
May 10, 2023

- School Heads and Division Office Personnel
- Division Office Personnel Only

South

1	Dinah Zoraida Zamora	Camaman-an NHS
2	Arnold Tejero	Camaman-an ES
3	Ronnie Ura-Ura	Camaman-an ES Macapaya Extn.
4	Norma Delima	CDO NHS JHS
5	Marisa Cayetuna	CDO NHS SHS
6	Vanessa Mae Martinez	Indahag NHS
7	Agnes Smith	Indahag ES
8	Annie Danuco	Indahag ES- Habitat Extn.
9	Romualdo Bahala	Kamakawan ES
10	Maurita Donasco	Macasandig NHS
11	Karen Verdad	Macasandig ES
12	Jerry Taruc	South CS
13	Basilisa Gayramara	Taguanao ES

West 2

1	Edgardo Espinosa, Jr.	Baikingon NHS
2	Carol Lorono	Baikingon ES
3	Elsa Tahud	Bulao ES
4	Alma Penonia	Bulua CS
5	Evelyn Sumanda	Bulua NHS
6	Love Mandawe	Bulua NHS - Camp Evangelista Extn.
7	Gemma Ethel Ong	Camp Evangelista ES
8	Lerio Del Puerto	Canitoan NHS
9	Maria Lodel Daabay	Canitoan ES
10	Glecerio Galolo	GL Reyes Anhawon ES
11	Maribeth Auman	Iponan NHS
12	Pedrita Jordan	Iponan ES
13	Corazon Vios	Pagatpat NHS
14	Melecio Tuba	Pagatpat ES
15	Jolito Baslan	Pamalihi ES
16	Candolyn Quilit	PN Roa Sr. ES
17	Gienemay Graza	PN Roa Sr. ES Fil-Chi
18	Manuel Lincaro, Jr.	PN Roa Sr. NHS
19	Joel Granada	San Simon ES
20	Rowena Taboclaon	San Simon NHS



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Southwest 1

1	Mary Glo Catarong	Baluarte ES
2	Reymund Cabatuan	Batinay ES
4	Rico Cagape	Kiam-is ES
5	Alma Penonia	Lumbia CS
6	Brenda Galarpe	Lumbia NHS
7	Marilou Lora	Pagalungan NHS
8	Phoebe Taruc	Pagalungan ES
9	Ninia Marie Estillore	Pigsag-an NHS
10	Rosemarie Tolentino	Pigsag-an ES
11	Rodel Estenzo	Taglimao ES
12	Marilou Lagac	Taglimao NHS
13	Karl Anthony Salise	Tagpangi NHS
14	Clyde Talampas	Tagpangi ES
15	Judson Pastrano	Tuburan NHS
16	Shiela Yanez	Tuburan ES
17	Karen J. Agcopra	Tumpagon NHS
18	Elmer Pancho	Tumpagon ES

East 1

1	Amelita Bucod	Camansi ES
2	Elizer Teruel	Cugman NHS
3	Maria Del Magallano	Cugman ES
4	Rosemarie Dullente	East CCS
5	Wennie Ruthsen Pilapil	East Gusa NHS
6	Lilibeth Ampong	FS Catanico ES
7	Emily Tabamo	FS Catanico NHS
8	Annabelle Lariba	Gusa ES
9	Charlyn Baylon	Gusa RSHS
10	Rosanna Ubalde	Lapasan NHS
11	Corazon Bartoces	Malasag ES

Southwest 2

1	Ponciano Eduave	Balongkot IS
2	Rommelyn Gonzales	Bayanga ES
3	Ferdinand Vinco, Jr.	Bayanga NHS
4	Lordson Siano	Besigan NHS
5	Isagani Olarte, Jr.	Besigan ES
6	Adel Cambangay Jr.	Cadayonan IS
7	Aileen E. Maghuyop	Dansolihon NHS
8	Elena Pacamo	Dansolihon ES
9	Norman Felisilda	Dunggoan IS
10	Jenny Casiño	Iba IS
11	Ma. Dulce Cuerquis	Magayad IS
12	Sola Violetta Mendoza	Mambuaya NHS



13	Marcelo Mabalos	MambuayaES
14	Florence Galindo	Man-ai ES
15	Christian Gem Pimentel	Man-ai NHS
16	Jessica Joy Hinacay	Mangalay ES
17	Francis Jay Damit	Midkiwan IS
18	Maricel Bautista	Tignapoloan NHS
19	Fe Morales	Tignapoloan ES
20	Vaicar Mayake	Upper Tignapoloan ES

Central

1	Duque Caguindangan	City CS
2	Andy Ligsanan	Corrales ES

East 2

1	Roel Lamberte	Agusan NHS
2	Joel Lariba	Agusan ES
3	Virginia Mendoza	Balubal ES
4	Jocelyn Palabon	Balubal NHS
5	Relobe Zulita	Bugo CS
6	Gil Jun Penuliar	Bugo NHS
7	Ursula Janeth Abellanosa	Linangohan ES
8	Mary Joy Padrequil	Palalan IS
9	Himaya Cu	Puerto ES
10	Marvin Anthony Ramos	Puerto NHS
11	Emerita Labis	Suntingon ES
12	Letecia Oga	Suntingon ES Annex
13	Rosemarie Dullente	Tablon ES
14	Mary Jean Sungahid	Tablon NHS

North 1

1	Cheryl Pontillas	Angeles Sisters NHS
2	Edgardo Yanez	Consolacion ES
3	Danny Labadan	Macabalan NHS
4	Paul Badon	Macabalan ES
5	Adelina Encabo	North CCS
7	Elisa Banluta	Puntod NHS
9	Censusa Abuel	St. John ES

North 2

1	Alfredo Tongco, Jr.	Bayabas NHS
2	Norma Ucab	Bayabas ES
3	Merlyn Bahian	Bonbon ES
4	Arnold Langan	Bonbon NHS
5	Melba Omandam	Bongbongon ES
6	Tito Yongao	City Engineer ES



7	Ronaldo Auman	Kauswagan NHS
8	Catalina McNair	Kauswagan CS

West 1

1	Macapangcat Mama	Balulang NHS
2	Leonora Alinsub	Balulang ES
3	Jerson Herrero	Carmen NHS
4	Jinnefer Espina	FWMSJ ES
5	Naomi Tocmohan	Macanhan ES
6	Rudy Villalobos	Philippine Island Kids, Inc.
7	Dante Sisto	Sacred Heart Village ES
8	Raul Dechosa	Upper Carmen ES
9	Celso Pagulon	West CCS

Division Personnel

**Note: May 9, 2023- School Heads and Division Office Personnel
May 10, 2023 - Division Office Personnel Only**

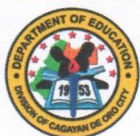
1	Roy Angelo E. Gazo
2	Audie Borres
3	Rosalio Vitorillo
4	Jean Macasero

OSDS

5	Borres, Risa Bea Socorro M.
6	Calubag, Arnel A.
7	Del Puerto, Laurence Edgardo
8	Gabule, Ignacio Jr. A.
9	Murillo, Kristian
10	Navaja, Marilou
11	Sijo, James Roberto Z.
12	Tacandong, Loredelle L.
13	Vallente, Romiel S.

CID

14	Aclo, Romeo
15	Andrade, Margie
16	Arnejo, Jinky
17	Carciller, Sylvio
18	Colonia, Janry
19	Dolero, Juliet
20	Eluna, Jerly
21	Angelito Felisilda
22	Jemuel Galay
23	Gochuco, Anita
24	Lucman, Helen



25	Maghuyop, Ray
26	Merida, Shirley
27	Mingo, Juan
28	Orangot, Paraida
29	Pajayon, Gemma
30	Potane, Joel
31	Ramos, Marife
32	Recamadas, Milagros
33	Signo, Lanie
34	Valenzona, January Gay
35	Yanez, Cynthia

SGOD

36	Angara, Pauline
37	Aves, Derrold Marl
38	Badana, Aisa
39	Bayeta, Rodolfo Jr.
40	Blanco, Ryan
41	Chacon, Jamcel
42	Gochuco, Jairus John
43	Loquillano, Jean
44	Lumban, Roy
45	Mamaclay, Ely
46	Meso, Baldomero Mark

Enclosure 2 Timelines of SIP Activities particularly in the Development, Presentation, and Submission of the Revised School Improvement Plan

Date	Activities	Focal
May 9, 2023	Seminar- Workshop on the crafting of 2022-2025 School Improvement Plan	SGOD Planning and Research
May 10, 2023	Crafting of Office Performance Commitment and Review Form	SGOD Human Resource Development
May 11-12, 2023	Development of School Improvement Plan	All PSDSs
May 15, 2023	Presentation and Finalization of School Improvement Plan per district	All PSDSs (by district) & Selected SGOD/CID personnel Note: PSDSs shall find a venue during the presentation
May 16, 2023	Submission of School Improvement Plan Hardcopies via PSDS for signatures in the Division Division Link: https://bit.ly/3HAxKzM	SGOD Planning and Research



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May 15, 2023 Clustered Districts SIP Presentation

	Focal Persons/Panelists	Other Panelists
Cluster 1 East 1 and 2	Paraida Orangot Milagros Recamadas	Jerly Eluna, Helen Lucman, Derrold Marl S. Aves
Cluster 2 West 1 and 2	Margie Andrade Shirley Merida	Juan Mingo, Ryan Blanco, Risa Bea Socorro Borres
Cluster 3 South and Central	Jinky Arnejo Anita Gochuco	Ray Maghuyop, Roy Lumban, Arnel C. Calubag, Eleanor Consejo Rollan
Cluster 4 Southwest 1 and North1	Jean Macasero Marife Ramos	Sylvio Carciller, Aisa Badana, Romiel Vallente
Cluster 5 Southwest 2 and North 2	Angelito Felisilda Cynthia Yanez	Romeo Aclo, Jean Loquillano, Dr. Baldomero Mark Meso
Oversight Committee	Chief Rosalio Vitorillo, Jean Macasero, Rodolfo R. Bayeta, Jr, Joel D. Potane	

